MEETING MINUTES
ICYPAA Philadelphia Bid Committee Meeting
January 27, 2013, 12:00 – 2:00 p.m.
4021 Club, 4021 Walnut Street, Philadelphia, PA

1. Meeting opened at 12:03 p.m. (EST) with Prayer (Randy)

2. Introductions

3. Attendees:
   Bid Committee:
   Eric, Chair
   Brad, Co-Chair
   Matt, Treasurer
   Chelsea, Co-Treasurer
   Caroline, Secretary
   Alex, Co-Secretary
   Kelsey, Events Chair
   Bill, Events Co-Chair
   Dan, Outreach Co-Chair
   Neal, Site Co-Chair
   Michael, Web Chair
   Randy, Prayer Chair
   Jen, Literature Chair
   Ed, LGBTQ Liaison
   Dianna, Bid Book Chair
   Alex, Merchandise Chair
   Mandy, Member at Large

   Absent:
   Jeremiah, Outreach Chair
   Betsy, Site Chair
   Drew, Service Chair
   Lisa, Area/District Liaison
   Cristen, Corrections & Treatment Facilities Liaison

   Other Attendees: Julie, Liz B., Heather, Jared, Hannah, Brian, John

   Total: 24 votes

4. Announcement (Brad): Thank you cards are being routed during the meeting to thank the church for hosting our first event and to thank Billy N. for speaking.

5. Introduction of guest (Steve O., Delegate, Area 59): Steve stopped in to introduce himself and say we have his and the Area’s full support. He is planning the Area Assembly (EPGSA convention) in November and wants to help attract young people to our Bid Committee and ICYPAA as a whole.
through topics, workshops, and speakers at that conference. He has an idea to have a Young People's meeting after the dance(s) on Friday and/or Saturday nights. He offered to be contacted any time by email (delegate@area59.org) or by cell phone. He also suggested we send our event information to the Area Secretary to be posted on the Area website for outreach.

6. Minutes from 1/13/13 read (Caroline) and approved. Caroline will circulate minutes after each meeting via email for committee's review and approval within 48 hours.

7. Reports
   a. Events Report (Kelsey)
      - Thanked everyone for help at Spaghetti Dinner
      - February event: ideas for Valentine's Day themed event or anti-Valentine’s Day themed event, including karaoke, quizzo, bowling
      - March event: St. Patrick's Day Dance at William Way Center, need to talk to contact there to reserve Saturday, March 16, 2013
      - Future events: mini-golf, volleyball, and softball tournaments, talent show, ice-skating
      - Kelsey said he is committed to making events as profitable as possible and keeping expenses as cheap as possible
   b. Site Report (Neal)
      - Still looking at three properties: Sheraton, Marriott, and Convention Center
      - Sheraton maxes out at 2,000 in ballroom space; we have yet to make contact there as the person hasn’t gotten back to us, but it likely isn’t big enough
      - Marriott has received our RFP and they will send a proposal and dates for between June and September 2014
      - Convention Center has two ballrooms (capacities 3,000 and 4,000), but the floors are raw concrete
      - Marriott is the best fit for our needs in Center City
      - The contact at the Marriott worked at the Convention Center for 8 years and is helping discuss potential arrangements to use both facilities for our conference
      - Neal and Betsy will arrange a meeting for 4-5 people from the Bid Committee to meet with the hotel and walk through to see the space and ask questions
      - Based on the webinar last weekend, we learned that our A/V needs will be an important part of the bid; Betsy and Neal are able to handle until we elect an A/V Chair or Liaison, but need help
      - Question about the bid requirement to have two proposals from two different hotels, if Sheraton is off the list due to limited capacity, where else can we look? Neal suggested Lowe’s and Eric suggested looking at the airport hotels for comparison's sake
c. Treasury Report (Matt)
- Spaghetti Dinner Financial Report: $49.05 going into event; gross $738.25 (paid out $60 to Matt, $22.62 to Kelsey, $12 to Jeremiah); profit of $643.63
- Treasury has $692.68
- Kelsey (who works at Citizen’s Bank) waived our fees for our bank account
- Matt will distribute checkbooks, debit cards and PIN to signatories
- Question of how much it costs to host the conference, discussion (response was ballpark $100,000+), point of inquiry about whether or not this includes registrations, Eric clarified that it does include registrations and hotel room nights, but that the host committee would have to be prepared to cover the room block and other unexpected costs
- Discussion about average time bid committees bid: several years

d. Web Report (Michael)
- URL registration and domain hosting will be approximately $60/year, and the costs could up for future years
- Michael will pay out of pocket and get reimbursed with a receipt
- phillybid.org will be our website name
- To see the test site, visit phicypaa.weebly.com
- The current framework is building off of other bid committee websites and includes Calendar/Events, Merchandise, Links, About Us, etc. – open to all ideas before/after it goes live
- Links will include SEPIA, AA, ICYPAA, other ideas?
- Mailing list function will allow people to opt in to receive info
- **Question for Advisory:** we noticed there is an email address set up on the icypaa.org Bid Committees page (philadelphia_bid@icypaa.org) and we don’t know who gets this; a test email didn’t reach Eric – where is this account forwarded?
- Michael will talk with Merchandise Chair about this section of the website

e. Outreach Report (Dan)
- Continue to outreach at meetings and make announcements

8. Elections

**Graphics Chair**
Hannah stands; candidate qualifies → Hannah elected by acclamation, 24-0-0

9. Old Business
a. Theme and logo: Brad offered the idea of Bill Wilson holding a Big Book and pumping his fists atop the Art Museum steps like Rocky, and Caroline read ideas for the accompanying theme (phrases from the Big Book):

"Having had a spiritual awakening as the result of these steps"
"You are ready to take certain steps"
"Here are the steps we took"

No other ideas were put on the table, although the LOVE symbol, Liberty Bell, and Ben Franklin were mentioned

Motion: To adopt the logo of Bill Wilson at the top of the Rocky steps with the theme "Here are the steps we took"; seconded, passed 24-0-0

Hannah asked to come back to committee with designs

10. New Business

a. Motion: To address the Audio/Visual needs at hotels, create an A/V Liaison to the Site Subcommittee, in order to differentiate from the role of a Podcast Chair or such a person who helps with A/V at events or the video project

Election: A/V Liaison to Site Subcommittee
Brian stands; candidate qualifies → Brian elected by acclamation, 24-0-0

b. Events discussion: March dance is a go, Kelsey will contact DJs, contact Avis at William Way Center; Neal mentioned that that facility required $100 deposit for PENNSCYPAA events. Hannah works at North Bowl and will ask about discounts. Kelsey will also look into holding smaller events in Bucks County or Manayunk. Dianna brought up the idea of a Valentine’s Day Mixer for young people’s groups/meetings, such as Center City Young People to mix and mingle with young people’s groups/meetings in other counties. Brian brought up the idea of the Manayunk bowling alley, which has been used by other A.A. groups for events.

11. Seventh Tradition

12. Next meeting: Sunday, February 10, 2013 at 12 p.m. at 4021 Club

13. Meeting closed at 1:32 p.m. (EST) with the Serenity Prayer