MEETING MINUTES

ICYPAA Philadelphia Bid Committee Meeting
February 10, 2013, 12:00 – 2:00 p.m.
4021 Club, 4021 Walnut Street, Philadelphia, PA

1. Meeting opened at 12:04 p.m. (EST) with Serenity Prayer (Eric)

2. Introductions

3. Attendees:

   Bid Committee:
   Eric, Chair
   Brad, Co-Chair
   Chelsea, Co-Treasurer
   Caroline, Secretary
   Alex, Co-Secretary
   Kelsey, Events Chair
   Jeremiah, Outreach Chair
   Dan, Outreach Co-Chair
   Betsy, Site Chair
   Neal, Site Co-Chair
   Michael, Web Chair
   Hannah, Graphics Chair
   Ed, LGBTQ Liaison
   Dianna, Bid Book Chair
   Alex, Merchandise Chair
   Brian, Audio/Visual Liaison to Site Subcommittee

   Absent:
   Matt, Treasurer
   Bill, Events Co-Chair
   Drew, Service Chair
   Randy, Prayer Chair
   Lisa, Area/District Liaison
   Cristen, Corrections & Treatment Facilities Liaison
   Jen, Literature Chair

   Other Attendees: Liz B., Heather, Jared, John

   Total: 20 votes

4. Minutes from 1/27/13 read (Caroline) and approved. Caroline will circulate minutes after each meeting via email for committee’s review and approval within 48 hours.

5. Announcement: Attendance Policy read as a reminder (Bylaws, section IV):
   A. Attendance:
1. Failure to attend two consecutive Philadelphia Bid Committee meetings without prior notice to the Chair, Co-Chair, or Secretary will result in an automatic warning from Chair.
   • Failure to attend the next meeting will result in a call to vote on whether the person must forfeit their trusted servant position.
2. Failure to attend three Philadelphia Bid Committee meetings within a 3-month period with or without notice to the Chair, Co-Chair, or Secretary will result in an automatic warning from Chair.
   • Failure to attend more than three meetings in that 3-month period will result in a call to vote on whether the person must forfeit their trusted servant position.
3. If absent, a proxy report should be submitted in advance to the Chair, Co-Chair, or Secretary.

6. Reports
   a. Treasury Report (Chelsea)
      - Debit card has been activated by Chelsea and Caroline
      - Current balance: $698.55
      - Motion to accept report; vote: 20-0-0; passed
   b. Site Report (Betsy)
      - Using criteria for mid-size and large-size markets from Advisory website, including other Bid Committee’s RFPs, the Marriott and Convention Center are the venues that best meet our needs
      - Regardless, Lowe’s and Sheraton have received RFP, too
      - Marriott responded with two proposed weekends in 2014: Labor Day Weekend (August 27 – September 1, 2014) and late September (September 24 – 29, 2014)
      - One of the reasons why there are only two dates is because ICYPAA requires a lot of meeting space and fewer sleeping rooms, so it can be a challenge for a hotel to accommodate our needs
      - Betsy made contact with the Philadelphia Convention and Visitors Bureau and had a phone meeting with them on Friday; they would help us source space across venues
      - A/V info received from both Marriott and Convention Center in-house companies
      - Financially and availability-wise Labor Day works in our favor, and holiday weekends are recommended on icypaa.org
      - **Question for Advisory:*** Ballroom space: Is it ok for the evening activities/entertainment to be in the same space as the main speaker / general session? Given this market size and our projected attendance, does this seem feasible based on past experience? (Betsy to also find out the cost difference between having two ballrooms versus having one that needs to be flipped.)
      - Betsy will set up and send out the walkthrough date this week
      - Motion to accept report; vote: 20-0-0; passed
c. Events Report (Kelsey)

- Attempts to set up February event are not working out so far: planning for a potential bowling event encountered scheduling conflicts with bowling leagues, only time available was on a Saturday afternoon at 1pm
- Kelsey to explore bowling alley in Bucks County
- Saint Patrick’s Day dance: Saturdays are booked, Fridays are good, Kelsey to confirm Friday 3/15 with DJ Megan G.
- GSYP and Harrisburg Host Committee contacted Kelsey, potential for tacos and speaker event with GSYP in April?
- Discussion: two events per month would be more ideal
- Ideas: 5k, field day idea, tournaments with other YPAAs
- Motion to accept report; vote: 20-0-0; passed

d. Outreach Report (Jeremiah)

- Jeremiah to look into business cards announcing regular host committee meetings
- Flier to be made to announce March dance once it’s confirmed this week
- Motion to accept report; vote: 20-0-0; passed

e. Web Report (Michael)

- Phillybid.org is live!
- $59.69 for hosting and URL / domain name, Michael to be reimbursed
- In future years, $30 for hosting and $10 for URL
- Discussion: Can we add a donate/contribute button? If we do, we must practice the 7th Tradition and decline outside contributions, so there must be a page that asks if the person is an A.A. member, like GSO’s website, before they contribute.
- Motion to accept report; vote: 20-0-0; passed

f. Graphics Report (Hannah)

- Within the next week, Hannah will create rough sketches and circulate via email, then develop the selected concept(s) more fully
- Motion to accept report; vote: 20-0-0; passed

7. Old Business

None.

8. New Business

a. Motion: To hold an event in each of the other 4 counties of the Greater Philadelphia region at least once per year; seconded.
Discussion: Can we attempt this more frequently? No, once a year is better to start with. Some events can be more for fundraising and others can be more for outreach.

Vote on original motion: 20-0-0; passed.

b. Calendar Chair: need someone to help coordinate a central calendar of YPAA events so we can do outreach and encourage unity among the Committee by attending together. John volunteers → voted by acclamation, 20-0-0.

c. Next webinar: Sunday, February 17, 2013 at 4 p.m. on Finance and Tax/Business Laws

d. Bid Presentation: topic raised about movie, skit, song, etc. as well as formal presentation of our proposal and business data; Dianna can help coordinate as the Bid Book Chair

e. Reminder that we can schedule a private webinar with Advisory, so start thinking about when that would be helpful

9. Seventh Tradition

10. Next meeting: Sunday, February 24, 2013 at 12 p.m. at 4021 Club

11. Meeting closed at 1:22 p.m. (EST) with the Responsibility Statement (Brad)