MEETING MINUTES

Philadelphia Bid Committee for the 57th ICYPAA
April 6, 2014, 12:00 – 2:00 p.m.
4021 Club, 4021 Walnut Street, Philadelphia, PA

1. Brian, Chair, called everyone to order at 12:05 p.m. (EDT).

2. Carolyn, Prayer/Unity Chair, opened the meeting with a reading of a paragraph from Big Book, page 160-161, “The very practical approach to his problems, the absence of intolerance of any kind, the informality, the genuine democracy, the uncanny understanding which these people has were irresistible…”, followed by the Third Step Prayer.

3. Introductions:

Brian, Chair
Graeson, Merchandise Chair
Jason, A/V Liaison
Caroline, Service Chair and Area 59 Liaison; Interim Secretary
Mike, CPC/PI Liaison
Alex H., Bid Book Chair
Chelsea, Treasurer
Hannah, Graphics Chair
Neal, Co-Chair
Corinne, Member-at Large
Carolyn, Prayer/Unity Chair
Josh, Outreach Chair
Everardo, District Liaison
Amanda, Corrections & Treatment Facilities Liaison
Kelly
Dianna, Fellowship Chair and Archivist
Andy
Erin (from Delaware Conference of YPAA)

Absent:
Kelsey, Events Chair
Joe, Events Co-Chair
Betsy, Site Chair
Rob, Web Chair
Audrey, 12th Step Call Chair
Jen W., Calendar Chair

Total: 18 present; 17 votes (Brian abstains)

4. Reports

   a. Secretary’s Report (Caroline)
- Minutes from 3/6/14 read. Caroline will circulate minutes after each meeting via email for committee’s review and approval within 48 hours.
- Motion to accept report, seconded, passed 17-0-1

b. Treasury Report (Chelsea)
- Financial report on 4/5 Speaker Jam and Spaghetti Dinner event:
  o Income: $945 in ticket sales and $135 from 50/50
  o Expenses: $100 rent and $70 food
  o Net Income: $910
  o Sold 20 shirts
- EACYPAA Sales for shirts = $120
- Treasury balance = $3,515
  o $100 cash on hand, $505 in PayPal, $2,910 in bank
  o Net income since this bid year began: $2,415
- Motion to accept report, seconded, passed 17-0-1

c. Merchandise Report (Graeson)
- T-shirt inventory: 41 remaining out of 105 purchased (only 4 Larges and 6 Smalls)
- Offered to contact vendor to find out about reordering/pricing (see New Business)
- Other ideas for merchandise include water bottles and “business cards” similar to the 56th ICYPAA’s Seat Saver cards
- Motion to accept report, seconded, passed 17-0-1

d. Outreach Report (Josh)
- Josh attended meetings, made announcements, and posted our flyer with sign-up sheets in clubhouses and meetings in North Philly, the Northeast, Fairmount, and Old City, as well as Englewood, NJ, where he has been working
- He will get the spreadsheet in order for the Bid Book and to see where opportunities are for additional outreach
- Motion to accept report, seconded, passed 17-0-1

e. Site Report (Betsy emailed, Brian read)
- Betsy sent RFP to the Marriott and has calls in to the Sheraton and Convention Center
- Motion to accept report, seconded, passed 17-0-1

f. Bid Book Report (Alex)
- Bid Requirement 6 (Alex) has been drafted, in addition to 1 (Alex) and 4 (Caroline). 12 (Brian) remains to be done. Alex plans to bring printouts to our next meeting for review.
- Please refer to his email that details assignments and deadlines agreed upon at the retreat.
- Motion to accept report, seconded, passed 17-0-1

5. Announcements

Alex: moving to NYC today and is still willing to serve as Bid Book Chair; he can commit to coming down for our committee meetings.

Caroline: CAYPAA Speaker Jam is June 14 and she will be a speaker.

Brian: Memorial Day Weekend Alkathon at 4021 Clubhouse is going to be held Friday, May 23 at 9pm through Monday, May 26 at 7pm. See event listing on SEPIA homepage for more info.

Corinne: SEPIA Round-Up in Cape May, NJ, is April 11-13. She is chairing a 4pm meeting on Saturday and the banquet overflow meeting at 8pm that night.

Neal: He is speaking Friday night at 10pm meeting and will chair the Saturday night (Sunday morning) meeting at 2am.

Amanda: She is passing out 2 forms related to Corrections: A.A. Corrections Contact Form for those interested in temporary contact with members being released from prison and the Correspondence Form for writing with incarcerated members.

6. 7th Tradition

7. Old Business

a. Attendance Policy in Bylaws: Brian informed the group that Alison has stepped down as Site Co-Chair, others will be contacted to gauge interest, as several members have not been present at the committee meetings.

8. New Business

a. Merchandise (Graeson)

Motion: To order more t-shirts; seconded.

Discussion: We began with 25 Larges and are down to 4; 15 Smalls and have 6 left. We also have remaining the quantities: 10 Medium, 14 XL, 6 XXL. It is likely that the most willing buyers have already purchased. We only have one more big event at which to sell shirts. It was suggested the Merchandise Chair can take our feedback and be trusted to make a decision.

Vote: 16-1-1.
Minority opinion: Purchasing more shirts is wasteful and we don’t want to end up with overstock like we did last year. It’s better to try to sell out what inventory we have.

Re-vote: 6-8-4. Motion does not pass.

b. National Archives Conference (Dianna)

Motion: To allocate $400 of our treasury to send archivist and other committee members to the National A.A. Archives Workshop conference in October 2014 (next bid year); seconded.

Discussion: The conference is in King of Prussia, October 9-12, 2014, which is 30-45 minutes from Philadelphia. The registration fee is $40, so the $400 could support 10 people, and/or the $110/night for the hotel. Our participation would allow us to attend workshops and learn how to best archive A.A. materials and we could pay this forward not only to the committee, but to our homegroups or A.A. as a whole. Another member suggested the committee should not pay for it and we should do this on our own dime; also that we could utilize the Archives Committee at Intergroup to teach us best practices. The Treasurer pointed out that $400 is 11% of our total budget and it will likely be best to contribute as much as possible to GSO/Area in a split.

Friendly amendment: To allocate $40 to send archivist only, as this is similar to homegroups sending GSR to Area Assembly, i.e. a position-oriented cost on behalf of group.

Vote: 13-0-5. Motion (with amendment) passed.

c. Water bottles (Graeson)

Motion: To purchase water bottles; seconded.

Discussion: Can we get a quote? What type? Would we want to resell the water bottles or give them away at ICYPAA? Custom water bottles range from under $1 to more expensive.

Amendment: To purchase $150 in water bottles to give away at ICYPAA, ideally at under $1.50/piece; seconded.

Vote: 12-0-6. Motion (with amendment) passed.

d. June 7 or 8 Founder’s Day Event with Bill W. Movie Screening (Caroline)

Research on venues:
- Philadelphia Parks & Recreation fee is $600, including film licensing agreement, but sites are only available for rental on Mondays/Tuesdays/Wednesdays in the summer.
- University of the Sciences (adjacent to Clark Park) fee is $500, not including film licensing agreement, and is available on Saturdays/Sundays.
- Inquiries also made at University of Pennsylvania (estimate had not yet been received as of meeting, but was received on 4/7 and is $2,084), Drexel University, and CAPA/SDP.
- If we are interested in St. Pio’s or another less expensive option, Area 59 Delegate offered to lend us their projector, small presentation screen, and sound equipment.

Research on film licensing fee (thanks to Josh!):
- Josh contacted the production company of the film Bill W. The licensing agreement for private screenings is as follows: cost is $150 for groups of 50 or less, $300 for groups of 51-150, and $450 for groups of 151-300. Beyond 300 people, it’s $1.50 per person. Along with this, we’d receive 10 DVDs per $150 spent on licensing. If we’d like, we can sell these DVDs at the event to recapture the cost.
- Given our past event attendance, $300 is reasonable to anticipate.

Motion: To allocate $800 to event to pursue University of the Sciences location; seconded.

Discussion: Too expensive. If St. Pio’s is available on either Saturday 6/7 or Sunday 6/8, it would only be $100 rent and we could also use the kitchen to do a BBQ and the parking lot to grill and do carnival-like games.

Friendly amendment: To pursue St. Pio’s option and rent any necessary equipment, i.e. larger screen, for lower cost.

Vote: 14-0-4. Motion (with amendment) passed.

e. Open positions

Brian read open positions aloud; no one stands. Available positions include:

- Co-Treasurer
- Secretary
- Co-Secretary
- Outreach Co-Chair
- Site (Hotel) Co-Chair
- Web Co-Chair
- Bid Presentation Chair
- Transportation Chair
- Podcast/Video/Recording Chair
- Non-English Speaking Liaison
- National/International YPAA Outreach Liaison
• Literature/Grapevine/La Viña Chair
• LGBTQ Liaison
• Al-Anon Liaison
• Accessibility/Special Needs Liaison
• Set-Up / Clean-Up Chair

f. Bid Book

Reminder to do your assignment and we will review next month.

9. **Next meeting: Sunday, May 4, 2014 at 12 p.m. at 4021 Club**

10. Meeting closed at 1:23 p.m. (EDT) with reading from the Big Book, p. 153:
“…The age of miracles is still with us. Our own recovery proves that!” followed by Responsibility Statement (Carolyn)

__________________________________________________________

**Upcoming Philly Bid dates for your calendar:**

- April 13: 4pm ICYPAA [Webinar](#) – Financial Records, Budgets, and Tax Laws
- April 22: 8:30pm Outreach “Blitz” for April will be the Church Street meeting on Tuesday, April 22 at 8:30pm. Location: 307 Club, 822 E. Washington Street, West Chester, PA
- May 4: 12pm Bid Committee Meeting
- May 10: Meeting in Absecon with CAYPAA, mini-golf or batting cages (TBC)
- May 11: 4pm ICYPAA [Webinar](#) – Committee Roster, Service, and Structure
- May 12: 7pm Give a brief presentation at the the Chester County Zone intergroup meeting on Monday, May 12 at 7pm. Location: Church of the Holy Trinity, 212 S. High Street, West Chester, PA
- May 18: 12pm Bid Committee Meeting
- June 7 or 8: Founder’s Day Event with Bill W. Movie Screening (TBC)

**Upcoming other AA dates for your calendar:**

- April 11-13: SEPIA Round-Up, Cape May, NJ
- April 13: Area 59 Pre-Conference Sharing Session, Lebanon, PA