MEETING MINUTES

Philadelphia Bid Committee for the 57th ICYPAA
May 18, 2014, 12:00 – 2:00 p.m.
4021 Club, 4021 Walnut Street, Philadelphia, PA

1. Brian, Chair, called everyone to order at 12:04 p.m. (EDT).

2. Caroline opened the meeting with a reading and prayer sent by Carolyn, Prayer/Unity Chair: Big Book, page 131: “Being possessed of a spiritual experience the alcoholic will find he has much in common with these people. Though he may differ with them on many matters. If he does not argue about religion, he will make new friends and is sure to find new avenues of usefulness and pleasure. (Theme of GLRCYPAA 12, Philadelphia, 2002). Followed by Declaration of Unity.

3. Introductions:
   - Brian, Chair
   - Graeson, Merchandise Chair
   - Caroline, Service Chair and Area 59 Liaison; Interim Secretary
   - Mike, CPC/PI Liaison
   - Dorian, Co-Treasurer
   - Chelsea, Treasurer
   - Audrey, 12th Step Call Chair
   - Everardo, District Liaison
   - Josh, Outreach Chair

   Absent:
   - Neal, Co-Chair
   - Betsy, Site Chair
   - Jason, A/V Liaison
   - Robert, Web Chair
   - Alex, Bid Book Chair
   - Hannah, Graphics Chair
   - Maryclaire, Intergroup Liaison
   - Amanda, Corrections & Treatment Facilities Liaison
   - Carolyn, Prayer/Unity Chair
   - Dianna, Fellowship Chair and Archivist
   - Jen W., Calendar Chair

   Total: 9 present; 8 votes (Brian abstains)

4. Reports
   a. Secretary’s Report (Caroline)
      - Minutes from 5/4/2014 read. Caroline will circulate minutes after each meeting via email for committee’s review and approval within 48 hours.
- Attended ICYPAA University webinar regarding Bid Requirements 2, 3, and 4. Received feedback from Advisory regarding questions on BR4 (We able to include positions on the host committee that are specific to Philadelphia and our needs. We can adopt a performance policy in addition to the attendance policy). See New Business.
- Motion to accept report, seconded, passed 8-0-1

b. Site Report (Betsy, by proxy; Brian read)
- Marriott: August 26-30, 2015 dates confirmed!
- Convention Center: getting proposal to us in the next 2 days
- Sheraton: waiting for response
- Motion to accept report, seconded, passed 8-0-1

c. Treasury Report (Chelsea)

- Treasury balance = $3,048
  - $20 cash on hand, $118 in PayPal, $2,910 in bank
  - Net income YTD = $2,041
- Business cards and shipping expense = $87
- Motion to accept report, seconded, passes 8-0-1

d. Bid Book Report (Alex, by proxy; Brian read)

- The bid book has had great progress on BR9 with the help of Jason, Caroline, Betsy, and Brian.
- According to our schedule (gannt chart) the bid book project has completed BRs 1, 2, 6, and 12. The project is behind schedule on BR13 (pre-registration flyer). Alex will contact Hannah and Caroline to help complete this task. The AV quotes are due today. A reminder to Caroline, Neal, Josh, and Brian that BR3; the service/outreach one is due on June 1. The continuing segments are 5, 7, 11, and 8. Team review will be in 1 month.
- Deadlines: July 24 for Advisory Draft Review (feedback by August 2) and August 9 is FINAL DEADLINE
- Alex has been somewhat removed and will pick up the slack over the next two weeks.
- Thank you to all who attended the last ICYPAA University session, please look for the next one. Thank you and please contact Alex if you would like to volunteer some time!
- Motion to accept report, seconded, passes 8-0-1

e. Merchandise Report (Graeson)

- Business cards are in! Please take some and hand them out.
- Motion to accept report, seconded, passes 8-0-1

f. Outreach Report (Josh)

- Flyers, announcements, business cards – outreaching continues.
- Josh drafted his contributions to BR3 and will send to Brian and
Caroline for feedback.
- Motion to accept report, seconded, passed 8-0-1

5. Announcements

Brian: Kelsey is stepping down as Event Chair. He is getting married and has personal obligations that prevent him from attending our meetings, but he is still willing to help.

Brian: Please be cognizant of the use of motions and amendments. Your vote is your voice. Please talk to respective chairs in between meetings. Elected positions are trusted servants. While our subcommittee structure is not as strong as it could be, please reach out to people in between committee meetings so that debate does not get out of hand.

**Committee members requested specific tasks/assignments. Often people don’t volunteer to help, because they don’t know what needs to be done.**

Caroline: Upcoming Events:

May 23-26: Memorial Day Weekend Alkathon at 4021 Clubhouse is going to be held Friday, May 23 at 9pm through Monday, May 26 at 7pm. See event listing on SEPIA homepage for more info.

June 1: Delegate’s Conference Report / Mini Assembly. Location: McNeil Science & Technology Center (STC Building), 723 South 43rd Street Philadelphia, PA

Dorian:

May 24: NYCYPAA and Empire State YPAA hosting 90’s Prom – let him know if you want to go!

6. 7th Tradition – passed the hat.

7. Old Business

a. Merchandise – Water Bottles (Graeson)

   Follow up from 5/4 meeting:
   - Graeson emailed 56th ICYPAA to ask what their giveaways are – no response.
   - Graeson did further research regarding costs and shipping. There is a $50 fee to “set up” design. Free shipping can only be done once, so he proposes shipping directly to San Antonio.

   Motion (Graeson): To purchase 350 bottles for $312.50; seconded; passed 8-0-1.

b. Attendance (Caroline)
Motion (Caroline): To relieve Joe M. of his service position as Events Co-Chair; seconded; passed 6-0-3

c. 6/21 Event: Founder’s Day BBQ and Bill W. Movie Night (Caroline)

Please sign up to bring items to the potluck (see Google Doc).

d. Treasury / Use of Funds (Chelsea)

Follow up from 5/4 meeting:
- Chelsea compiled a report on 2012-2013 bid year spending and service contributions.
- In June 2013, contributions totaling $500 were made to AA service structure, “split”, i.e. 50% ($250) to Intergroup, 30% ($150) to GSO, 20% ($100) to Area 59 – this accounted for 22% of net income.
- In 2013, we budgeted $300 for stickers/bookmarks to bring to the conference ($289 actual) – this accounted for 13% of net income.
- Additional bid expenses were $60 for flags (one time expense) and $174 for printing the bid books.
- In 2013, we kept $1,000 prudent reserve to cover t-shirts and other merchandise and cover upfront expenses for the first event at the beginning of the 2013-2014 bid year.
- Chelsea conservatively projects that we will have $3,500 by June 30 (after the BBQ event and after additional t-shirt sales).
- She would like to determine a split amount by June 30, to close the books on the fiscal year.

Motion (Caroline): To allocate $1,000 for split; seconded.

Discussion: Too little, based on how much we are projecting.

Motion rescinded.

New motion (Caroline): To allocate $2,000 for split; seconded; vote 0-7-2. Motion does not pass.

Motion (Mike): To keep $1,000 as a prudent reserve after June 21 event, and on June 23, contribute all remaining funds to split (i.e., 50% Intergroup, 30% GSO, 20% Area 59); seconded; passed 8-0-1.

8. New Business

a. Tablescaping (Graeson)

Think about what we are going to want to purchase for our table in the Bid Room. Goldberg Peanut Chews? Tastykakes?
b. Bid Requirement 4 (Caroline)

Motion (Caroline): To include positions on the host committee that are specific to Philadelphia and our needs (optional seats for Delegate, General Chairs of YPAA meetings, Chairs/Outreach Chairs of PENNSCYPAA Advisory, Host, Bid, and Downingtown Conference). To adopt a performance policy in addition to the attendance policy. All ok’d by Advisory; seconded; passed 8-0-1.

c. Brian read open positions aloud.

Elections:

Events Chair

Mike stands for Events Chair. Voted in by acclamation; unanimous consent.

Events Co-Chair

Kelly stands for Events Co-Chair. Voted in by acclamation; unanimous consent.

Other available positions include:

- Secretary
- Co-Secretary
- Events Sub-Committee Members – need help with Events!
- Outreach Co-Chair
- Site (Hotel) Co-Chair
- Web Co-Chair
- Bid Book Sub-Committee Members – need help with Bid Book!
- Bid Presentation Chair
- Transportation Chair
- Podcast/Video/Recording Chair
- Non-English Speaking Liaison
- National/International YPAA Outreach Liaison
- Literature/Grapevine/La Viña Chair
- LGBTQ Liaison
- Al-Anon Liaison
- Accessibility/Special Needs Liaison
- Set-Up / Clean-Up Chair

9. Next meeting: Sunday, June 1, 2014 at 12 p.m. at 4021 Club

10. Meeting closed at 1:08 p.m. (EDT) with reading from Bid Book, page 132 (theme of GLRCYPAA 10, Erie, PA, 2000): “We have been speaking to you of serious sometimes tragic things. We have been dealing with alcohol in its
worse aspect but we aren't a glum lot. If the newcomer could see no joy in our existence they wouldn't want it. We absolutely insist on enjoying life.”

Followed by the Responsibility Statement (Carolyn, by proxy; Brian read).

**Addendum**: After the meeting closed, Chelsea approached Brian in response to the request for help with the bid book. Alex had requested help in his emailed bid book report and Brian reiterated this request as he read the report aloud (see section 4.d., above). Chelsea offered to edit the bid book since she has more time available this year, given her work last year on BR11 (and BR8 to an extent) that does not have to be duplicated. Brian asked her to bring it to the committee on June 1 for a vote, but in the meantime, he agreed to reach out to Alex to ask his thoughts. Brian talked to Alex, and Alex agreed to this idea and welcomes Chelsea's assistance. Update submitted 5/21/2014.

Upcoming Philly Bid dates for your calendar:

- June 1: 12pm Bid Committee Meeting
- June 14: 3pm CAYPAA Speaker Jam (Caroline will be a speaker)
- June 15: 12pm Bid Committee Meeting
- June 21: 3pm-7pm Founder’s Day BBQ and Bill W. Movie Night

Upcoming other AA dates for your calendar:

- May 23-26: Memorial Day Weekend Alkathon at 4021 Clubhouse is going to be held Friday, May 23 at 9pm through Monday, May 26 at 7pm. See event listing on SEPIA homepage for more info.
- June 1: Delegate’s Conference Report / Mini Assembly. Location: McNeil Science & Technology Center (STC Building), 723 South 43rd Street Philadelphia, PA
- June 8: 11am Area 59 3rd Quarter Area Committee Meeting. Location: Summit Station Banquet Hall, 1138 South Route 183, Summit Station, PA
- June 14: 12pm-3pm Districts 25, 26, 27, 28, and 60: Combined District Workshop. Theme: “Communicating Our Three Legacies (Recovery, Unity, and Service). Location: 444 N. 3rd Street, Philadelphia, PA
- June 28: 8pm-1am Roxborough Group Recovery Dance. Location: Leverington Presbyterian Church, 6301 Ridge Ave, Philadelphia, PA