MEETING MINUTES
ICYPAA Philadelphia Bid Committee Meeting
May 5, 2013, 12:00 – 2:00 p.m.
4021 Club, 4021 Walnut Street, Philadelphia, PA

1. Meeting opened at 12:08 p.m. (EDT) with Serenity Prayer (Eric)

2. Introductions

3. Attendees:

   Bid Committee:
   Eric, Chair
   Chelsea, Treasurer
   Josh, Co-Treasurer
   Caroline, Secretary
   Alex R., Co-Secretary
   Kelsey, Events Chair
   Kevin, Events Co-Chair
   Jeremiah, Outreach Chair
   Betsy, Site Chair
   Mikael, Web Chair
   Jess, Service Chair
   Hannah, Graphics Chair
   Jen, Literature Chair
   Dianna, Bid Book Chair
   Alex H., Merchandise Chair
   Brian R., A/V Liaison

   Absent:
   Brad, Co-Chair
   Neal, Site Co-Chair
   Ed, LGBTQ Liaison
   Brian, Set-Up / Clean-Up Chair
   John, Calendar Chair

   Total: 16 votes

4. Minutes from 4/21/13 read (Caroline) and approved. Caroline will circulate minutes after each meeting via email for committee’s review and approval within 48 hours.

5. Before we got into Reports, Eric suggested that the Committee keep in mind that the time set aside for Reports is not meant for lengthy discussions or motions. In recent meetings, he acknowledged we’ve been getting tied up in debate during Reports, and instead we can use the Old Business and New Business sections to discuss items, make motions, and debate issues.
6. Reports

a. Events Report (Kelsey)

- Zombie Luau Dance confirmed for 5/18 at William Way Center, 7pm-12am; rent will be $440 and DJ Megan G. will be $300
  - Request for beach chairs, towels, umbrellas, zombie stuff, and a mannequin head that can be painted
  - There will be a photo set (zombie-themed Hawaiian staged area with props) for people to take photos of themselves and friends
  - There may be a face/body paint guy who could charge $ for his work (we wouldn’t pay him)
- Delaware County Speaker/Dinner event to be finalized, likely 6/14; Kevin is coordinating; it will be held at the Princeton Presbyterian Church in Springfield, PA; he noted that a vegetarian option will be provided though the cuisine is TBD (spaghetti, tacos, etc. are ideas)
- Bucks County Speaker/Dinner event will be planned, likely for June also
- Field Day or other outdoor event will be planned for early July, right before we go to ICYPAA
- Kelsey also suggested a Committee-only event to bond outside of these business meetings and volunteered to organize since the Fellowship Chair position remains vacant
- Motion to accept report, seconded, passed 16-0-0

b. Site Report (Betsy)

- Good news! We have gone to contract with the Marriott for Labor Day Weekend 2014 and have a first option hold on the space (the wedding is no longer considering the Marriott, so that issue went away)
- Sheraton finally called us back and Betsy has a meeting with them on 5/6; ideally, this would be our second venue for the Bid Book, so depending on how this turns out, we would not pursue the Convention Center venue
- Motion to accept report, seconded, passed 16-0-0

c. Treasury Report (Chelsea)

- Treasury balance: $2,037 (after purchase of flags)
- Available cash: $1,597 (check made out to William Way for $440); of this, Chelsea has $153 in petty cash including $5s to make change for dance ($15 tickets)
- Citizen’s Bank refunded $4 for two months of $2 monthly “statement delivery fee”, which was not supposed to be charged to our account, as we do not receive paper statements
- Chelsea has begun doing the necessary tax research for the Bid Book and would like to meet with Dianna regarding this Bid Requirement
- Motion to accept report, seconded, passed 16-0-0

d. Outreach Report (Jeremiah)
- We went to three meetings for outreach in the past two weeks:
  o Media Young People's meeting on Tuesday, April 23 (Delaware County)
  o Brandywine Young People’s meeting on Wednesday, May 1 (Chester County); this meeting is no longer in existence, but as it was at a treatment facility that’s still there, Jeremiah gave flyers to the director of the facility, who offered to post for their clients
  o Darby Young People’s meeting on Friday, May 3 (Delaware County); this meeting didn’t have a lot of young people, per se, though many attendees got sober young and one person had been to ICYPAA and was excited about our outreach efforts

- Next local meetings for outreach:
  o Media Young People's meeting (take two!) at First Baptist Church, Tuesday, May 7, at 8:30 pm, 3rd and Jackson Street. Media, PA (Delaware County)
  o Downingtown Young People’s meeting at St. Joseph Church, Saturday, May 11, at 7:00 pm, 338 Manor Ave, Downingtown, PA (Chester County)

- Jeremiah had solicited feedback from Committee by email on our outreach efforts and reported the following statistics:
  o 6 people responded to his email
  o 16 groups/meetings have been reached by our outreach efforts
  o 25 total announcements (at least!) have been made

- Motion to accept report, seconded, passed 16-0-0

e. Service Report (Jess)

- Cooperation with the Professional Community (CPC) service opportunity:
  o Reminder that we voted to get involved and that CPC meets the first Monday of the month at 7pm at the intergroup office, 444 N. 3rd Street – that’s tomorrow, 5/6

- Creation of a Young People’s meeting in Roxborough on Tuesday nights, at the suggestion of The Bridge Way School
  o Jess communicated with The Bridge Way School regarding the committee’s decision to move forward with their suggestion of starting a meeting, and they were very excited
  o Jess met with Father Kirk who oversees the church in Roxborough where we want to hold the meeting
  o 7pm is our ideal time, as this doesn’t conflict with other meetings in this area of the city
  o See New Business for motion regarding start date

- Motion to accept report, seconded, passed 16-0-0

f. Bid Book Report (Dianna) – no report

g. Web Report (Mike) – no report
6. Old Business

a. Letters of Support

Under Additional Bid Suggestions, it is suggested we provide any letters of support or additional documentation from local Areas, Districts, and Intergroups, for the Bid Book.

To follow up on the motion passed on 4/21 to have Eric draft and submit requests for letters of support to Kate, Mark, and Steve (intergroup, DCM, and Delegate), he reported that he had done so, they all agreed and will provide us with their letters by June 1.

b. Individual Webinar

Advisory offers bid committees one personal webinar per year with them.

To follow up on the motion passed on 4/21 to have Caroline contact Advisory to set this up, she reported that she had done so and confirmed for June 1 at 4:00 p.m. EDT.

c. P.O. Box

Advisory suggested via the 4/21 webinar that we get a P.O. Box.

Motion: To get a P.O. Box for 12 months at the 3000 Chestnut Street branch and give the two keys to local people, such as Caroline and Chelsea; seconded; passed 16-0-0. Chelsea agreed to do this.

Update as of 5/7 (per Chelsea):

Committee P.O box has been set up. Our address is:

Philadelphia Bid Committee
P.O. Box 42464
Philadelphia, PA 19101

Caroline and Chelsea will have keys to it.

7. New Business

a. Start Date for Roxborough meeting

The Bridge Way School’s last day for the 2012-2013 school year is June 7 and students come back in September.

Question: Who would support the rent if no one shows up? Discussion that it would not be the Bid Committee treasury since it would be a regular AA meeting and have to be self-supporting. While Bridge Way students will be encouraged to attend, it won’t be mandatory for them and it will be an
open meeting. Bid Committee members could contribute funds as attendees of that meeting.

Question: Will this meeting, if held Tuesdays at 7pm, affect other groups (and therefore violate Tradition 4)? No, Jess had determined that there aren’t other meeting options available at this time and that the Bridge Way students expressed a need for a Tuesday night meeting for young people.

Motion: To start the meeting in September; seconded; vote 12-4-0.

Minority opinion: Starting in May instead of September would allow for several meetings prior to the school’s summer break and build momentum so that when students return in September, it is up and running. Also, we could demonstrate that we have launched this effort for the Bid Requirement.

Re-vote to start meeting in September: 1-12-3. Motion does not pass.

Amended motion: To start the meeting on May 14; seconded.

Discussion: May 21 would allow one more committee meeting prior to starting.

Motion rescinded.

Amended motion: To start the meeting on May 21; seconded; passed 16-0-0.

Jess agreed to confirm with Father Kirk.

Update as of 5/8 (per Jess):

Start date is confirmed for Tuesday, May 21; meetings will be held weekly at 7pm.

Location: St. Timothy’s Church, 5720 Ridge Avenue, Philadelphia, PA 19128 (in Roxborough neighborhood)

b. Financial contributions to Intergroup and General Service Structure – what does the group want to do? Chelsea posed this question to the group in response to a point in the Bid Requirements.

Motion: To consider a split after our June event(s) have been factored in; seconded; passed 16-0-0.

Note: Caroline gave the example of the General Service Office’s suggested split of 50% Intergroup, 30% GSO, 10% Area, 10% District, of whatever $ amount a group conscious decides. This was offered as an explanation of a split to members who weren’t familiar, and was not specifically tied to the motion that passed.
c. Merchandise

Alex asked the group if we want to order glowsticks with our logo for the dance; discussion: disposable items aren’t good investments; we still have 80 shirts in our inventory. Eric encouraged Alex to bring any proposals to the committee with $/quantities and we can vote.

d. Message from our Chair

Eric shared that he has received feedback about personality clashes among committee members. Some people have vented their frustrations to other members. Eric encouraged people to come to him, as he is available and open to being approached to help resolve any challenges in an unbiased manner. He said that while he knows that business meetings can be tiring and bring about dissenting opinions, we have to love and tolerate each other for sanity’s sake. He reminded us that as trusted servants, we are trusted to serve, and everyone is allowed to carry out their responsibilities how they best understand them, and if they make mistakes, we have to support them, not criticize them.

Committee members listened and nodded in agreement. A motion for a group hug wasn’t seconded, but was met with understanding laughter.

8. Passed envelope for 7th Tradition.

9. Next meeting: Sunday, May 19, 2013 at 12 p.m. at 4021 Club

10. Meeting closed at 1:00 p.m. (EDT) with Lord’s Prayer (Eric).