Philadelphia Bid Committee for the 59th ICYPAA
Meeting Minutes
Sunday, December 6 - 11am

I. Opening prayer - Serenity Prayer

II. Reading of Mission Statement

III. Introductions/roll call

Members present:
Betsy M., Chair
Bob L., Outreach chair
Maria N., Merchandise chair
Jenny, Service chair
Kelly F., Events chair
Roma S., A/V Liaison
Carolyn R., Member-at-large
Lauren, Fellowship chair
Jess R., Outreach co-chair
Jaimie S., Treasurer
Jimmy, Member-at-large
Garrett G., Bid book chair
Caroline N., Web chair
Justin, Prayer chair
Saabi M., Graphics chair
Leah, Co-Treasurer

Members absent:
Chelsea C., Co-Chair
Brian R., Site chair
Monica, Events co-chair

IV. Secretary’s report (Chelsea, Co-Chair/stand-in Secretary)
   A. Review of November meeting minutes, process of approval, and status of sending to Advisory - passed
   B. Sign up sheet for Bid Requirement #1 (Roster of committee members) - tabled for next meeting
   C. Compilation of agenda prior to business meetings - If there is anything you would like added to the agenda, please let Betsy or Chelsea know.

V. Treasurer’s report (Jaimie, Treasurer and Leah, Co-Treasurer)
A. Transactions and updated balance: Max gave her PayPal information, there was a balance of $95.68 in the account plus $505 of prudent reserve; $464.18 new balance (which is below prudent reserve); upcoming expense of $125 for NYE Sober Rager event with CCYP
B. P.O. Box - $156 to renew for 1 year
C. Opening new bank account - Leah and Jaimie decided to use Wells Fargo, they will open account within a week or two, Betsy and Chelsea will be other co-signers
D. Discussion of prudent reserve and whether or not it’s ok to be below it - Yes, the point of prudent reserve was to have start up costs for new bid year after service splits are made at the end of the previous year

VI. Committee reports

A. Site (Betsy standing in for Brian, Site Chair)
   1. Lunch meeting with Marriott, face-to-face meeting with sales rep, Shane, and committee members Betsy, Chelsea, Caroline; the beginning of the conversation was painful because he goes to bat for us every year in his sales meetings and we aren’t bringing home the business; we talked more about who we are and what the conference is; we asked about parking and Starbucks; we talked about sharing the successful bid contracts and IGR information; our old contract will be a starting point and we agreed to be proactive with Advisory Council and obtain their feedback earlier this year
   2. Status of RFPs - in progress, yet to be submitted
   3. A.V. update (Roma) - no update
   4. Other site updates? Brian and Betsy talked about the position and Brian will step down for Site Chair to Site Co-Chair given his work schedule

B. Web (Caroline, Web Chair)
   1. Website statistics - 252 pageviews in past week, 89 unique visitors
   2. Updates to Bylaws section (see Old Business, “B”) - not done yet, need wording
   3. Other web updates? Minutes and NYE event flyer are online

C. Outreach (Bob, Outreach Chair and Jess, Outreach Co-Chair)
   1. South Jersey bid committee for EACYPAA 11/14 event recap - Bob went
   2. EPGSA Convention 11/13 - 11/15 recap - Garrett and Caroline went, talked about the convention and the YPAA presence, next year is a voting year
   3. Update on outreach flyer, as discussed at 11/1 meeting (Bob and Saabi, Graphics Chair) - not yet created
   4. Other outreach updates? Facebook secret event has been created for NYE, there are other opportunities to outreach and Bob will create a calendar for workshops with districts, AA events, and local YPAA activities; outreach table at EACYPAA? Bob will look into that

D. Events (Kelly, Events Chair and Monica, Events Co-Chair)
1. NYE event update - New Year’s Eve Sober Rager co-hosted with CCYP, 12/31 at 8:30 p.m.; flyer has been created and copies are available to take; sign up sheet for food donations is being circulated at CCYP meetings and Kelly will send to committee; please help set up starting at 8:00 a.m.

2. Other event updates?

E. Fellowship (Lauren, Fellowship Chair)
1. Annual retreat planning - new date as February 6-7 does not work for Betsy’s works schedule; she proposes January 16-17 or January 30-31 - we selected January 16-17

2. Other fellowship updates? Ideas for the future

F. Service (Jenny, Service Chair)
1. Update on committee efforts since last meeting: EACYPAA panel sign ups, Jenny must get back to Alex H., EACYPAA Program chair, by 12/12/15 in order to secure us spots on the program so members will get back to Jenny by the end of this committee meeting

2. Upcoming service opportunities: Media Alkathon on Christmas Day, spots open so Jenny will pass around sign up sheet

G. Bid Book (Garrett, Bid Book Chair)
1. Summary of webinar held on 11/22 - Chelsea and Garrett attended on behalf of committee, the attendance was capped at 25 people, Betsy and Caroline tried but could not log on

2. Update on bid requirements (see Old Business, “C”) - Garrett has chart with requirements and responsibilities/assignments; for BR3 and BR5, the Service chair and Bid book chair take the lead on each, but they require input from many committee members

3. Other bid book updates?

VII. 7th Tradition

VIII. Old business
A. Open positions
1. Secretary
2. Bid presentation chair
3. Transportation chair
4. Podcast/video/recording chair
5. Co-Secretary
6. Site Co-Chair (now Site Chair since Brian stepped down to Site Co-chair) - Site Chair - Caroline stood for position and was voted in unanimously
7. Web Co-Chair
8. Literature Chair
9. Calendar Chair
10. 12th Step Call Chair
11. Set up/clean up Chair
12. Archivist
13. Liaison positions (Area 59, District, Intergroup, Non-English speaking, National/International YPAA, Correction and Treatment facilities, CPC, LGBTQ, Al-Anon, Accessibility/Special Needs)

Intergroup Liaison - Kelly stood for position and was voted in unanimously
LGBTQ Liaison - Jaimie stood for position and was voted in unanimously

B. Updates to Bylaws - Posting to website
   1. Section I - Mission Statement (as drafted by Betsy and approved by committee 11/1/15)
   2. Section VII(B)(1) - Agenda (additions: 1) reading of Mission Statement after opening prayer and 2) update on bid requirements in Old Business, as approved by committee 11/1/15)
   3. Status of visual of mission statement/helpful info for committee newcomers (motion passed on 11/1/15 for Graphics Subcommittee to handle)

C. Status update on bid book requirements (Garrett) - covered in Bid Book Chair report

D. Review of prior year bid book and IGR, as requested by committee 11/1/15 - tabled until next meeting

E. Theme!
   1. Suggestions and voting - we asked people to come back this month with ideas; we came up with the following and Betsy read out loud:
      1. The spiritual life is not a theory, we have to live it
      2. Show us the way of patience, tolerance, and love
      3. Broad highway - We feel we are on the Broad Highway, walking hand in hand with the Spirit of the Universe. p. 75
      4. We have discovered a common solution
      5. The joy of good living
      6. Commenced shoulder to shoulder, your common journey
      7. Great events have come to pass for you and countless others
      8. Inspired at all times
      9. On the plane of inspiration - Nevertheless, we find that our thinking will, as time passes, be more and more on the plane of inspiration. p. 87
   10. May be worth a bad case of the jitters
11. We have ceased fighting - And we have ceased fighting anything or anyone--even alcohol. p. 84
12. Surrender to win
13. Fellowship of the spirit
14. More than inwardly reorganized
15. Joy of living
16. Contempt prior to investigation

Top three were: 3, 9, 11

Re-vote, top choice: **We feel we are on the Broad Highway, walking hand in hand with the Spirit of the Universe.** p. 75

**IX. New business** *(NOTE: per Bylaws, meetings will not last more than 2 hours; if time limit is reached, remaining items of new business will be tabled until next business meeting.)*

A. Next business meeting will be Sunday, 1/3/2016 at 11am at SEPIA - Spread the word!

1. Motion passed at last business meeting that we would meet once/month until 3 months out from ICYPAA, which has now been scheduled for Labor Day weekend, 2016. Therefore, we will start meeting twice/month in June, 2016.

B. ICYPAA 58! - Who is going?!?! Show of hands

1. Will be held Labor Day Weekend (Thursday, Sept. 1 - Sunday, Sept. 4, 2016) in Nashville, TN at the Gaylord Opryland Resort & Convention Center
2. Register at icypaa.org (Should we hold off for registration contest?)

C. Bid presentation - Brainstorm skit/video ideas - tabled to next month

D. Any other new business?

Treasurer to send Ashley A. of CCYP the $125 to repay her for deposit on Circle of Hope space for NYE

**X. Upcoming dates and announcements**

- Next ICYPAA University webinar: Sunday, December 13 at 4pm, “Advisory Process for Site Selection” - Link to webinar will be sent out via email
- December 31 - NYE event with CCYP
- January 9 - CAYPAA for EACYPAA Comedy Night
- February 19-21 - EACYPAA in NYC; visit http://eacypaanyyc.org
- Any others?

XI. Closing prayer